

**NOTICE OF
SOUTH ELLIS COUNTY WATER SUPPLY CORPORATION
REGULAR MEETING
December 14, 2017**

AGENDA

Notice is hereby given that the regular meeting of the Board of Directors of the South Ellis County Water Supply Corporation will be held on Thursday, December 14, 2017 at 6:30 p.m. in their office located at 109 West Main Street, Italy, Texas.

DIRECTORS

Myron Major, President; David Seay, Vice-President;
Michael Cheatham, Secretary/Treasury; Russ Lewis; Mark McClain

- I. Call to Order
- II. Invocation
- III. Determination of Quorum
- IV. Visitors – Open Forum: Any individual(s) wishing to address the Board
- V. Discuss/take action on Minutes from the following Meeting(s)
 - Regular Scheduled Meeting November 16, 2017
 - Special Called Meeting December 4, 2017
- VI. Discuss/take action regarding Adjustments November 2017.
- VII. Discuss/take action regarding Past Due Accounts November 2017.
- VIII. Discuss/take action on November 2017 Financial Reports.
- IX. Discuss/take action regarding New Applications, Transfers, Liquidated Accounts and Request for Service Discontinuance
- X. Discuss November 2017 Payroll Information
- XI. Discuss November 2017 Top Ten Members Usage
- XII. Discuss / take action regarding Pre-Inspection on Storage and Pressure Tanks at 77 Well, 308 Well, and Mertens Pump Station performed by Ron Perrin on 11/15/17. Update from Joe W
- XIII. Discuss/take action regarding the Blacksmith Shop Property – update on survey, and bids on security fence and dirt work
- XIV. Discuss/take action regarding a Water Tower Lease Agreement with Legacy ISP, LLC
 - Certificate of Liability Insurance – received
 - General Contractor and Subcontractor Workers' Comp Agreement – received
- XV. Discuss/take action regarding Increased Rates/Fees – Results from Rate Study (TRWA)
 - Results from Rate Study -Steven Mindt TRWA, presentation to membership (if needed)
 - Proposed Rate Analysis RVS
- XVI. Discuss/take action regarding System Deficiencies Letter from Ben Shanklin – Childress Engineers.

"This institution is an equal opportunity provider and employer."

- XVII. Discuss/take action regarding S & J Meter's bid expiring Jan. 1, 2018.
- XVIII. Discuss/take action regarding the Proposed 2018 Budget
- XIX. Discuss/take action regarding the FSB Loan # 22453 maturing on 12/19/2017
- Total of Assessment Fees received as of 12/11/17 - \$34,856.27
 - Option to renew loan for another (6) paying monthly as fees are collected.
 - a. Apply total of Assessment fees collected to Loan
 - b. Approve (2) Directors to renew loan
 - Option to pay remainder of Loan off with CoBank Line of Credit
- XX. Discuss/take action regarding Memberships and the Assessment Fees;
- Cancellation/Surrendering a Membership (Tariff; Section E; 9. d. Cancellation of Membership) pg. 18
 - Liquidation Due to Delinquency (Tariff; Section E; 9. e.) pg. 18
 - Transfer of Membership (Tariff; Section E; 13. a. Insufficient Grounds for Refusal of Service) pg. 20
 - New Memberships
- XXI. Discuss/take action regarding Changes in Service Classification
- A. Love's Travel Stop Act # 246 – Update from Ms. Coy
- XXII. Executive Session pursuant to Texas Government Code 551.071 regarding Litigation with Monolithic Constructors.
- XXIII. Discuss/take action regarding Litigation with Monolithic Constructors.
- XXIV. Executive Session pursuant to Texas Government Code 551.0745 regarding employment of General Manager and or Field Employee(s)
- XXV. Discuss/take action regarding employment of a General Manager and/or Field Employee(s)
- XXVI. Discuss/take action on Office Manager Report in reference to operations and maintenance.
- A. Employee pay schedule beginning January 2018
- Currently paying the Monday following a work week Saturday – Friday
- B. Tentative date for Annual Member's Meeting – April 19, 2018
- XXVII. Board Member Comments
- XXVIII. Adjournment



Michele Riddle, Office Manager

South Ellis County Water Supply Corporation

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